

***Davis Drive Middle School
Student/Parent Handbook
2008-2009***

“Members of the Davis Drive Middle School community will collaborate to create a culture of success that empowers each student to become a responsible citizen of the 21st century.”

Students will receive the *Wake County Public School System Student/Parent Handbook* at the beginning of the school year. Teachers and administrators will discuss the policies with the students. Parents and students should read the handbook and become familiar with policies and procedures. Students who violate policies are subject to behavior modifications that may include team consequences, parent phone calls, parent conferences, lunch detention, after-school detention, restitution, in-school suspension, and out-of-school suspension. Students and parents who have suggestions or concerns should communicate with their teacher immediately. Should a concern not be resolved, the student and/or parent should contact the grade level counselor, administrator, or the school principal. Parents are encouraged to stay in contact with the school by making appointments or scheduling a conference whenever necessary. Faculty/staff websites, phone numbers and email addresses are available for parents and students. Parents should contact team teachers or consult the team’s website for homework and class assignments.

To preserve a safe and orderly academic environment, students are asked to proceed accordingly:

1. Treat people with respect.
2. Get organized and work hard.
3. Have pride in our school and our community.
4. Leave iPods, cell phones, pagers, beepers, CD/DVD players, MP3 players, cards, toys, shoes with wheels, wallet chains, skateboards, and scooters at home as these items may be disruptive to the learning environment. School personnel cannot be responsible for lost or stolen items, especially items that are not permitted to be used during the instructional day or items that are not permitted on campus. Any student who does not comply with a staff member when asked to put away or turn off an electronic device will be subject to administrative consequences.
5. Students should not share lockers and must keep lockers locked at all times (with a school-issued lock). Students should also provide their own lock for use in the gym locker room to help prevent theft.
6. Students should not wear hats or sunglasses inside the building.
7. Students should not wear short shorts or skirts; clothing that reveals undergarments, cleavage, or the abdominal area; halter tops; clothing with spaghetti straps; sagging pants or shorts; belts or jewelry with spikes; pajamas or bedroom slippers to school.
8. Students are expected to move about the school campus (before school, during class changes, and after school) without causing any disruption.
9. Students are not permitted to bring other students to school as “visitors” unless the person is involved in instruction and the visit is approved in advance by the principal.
10. Students should not share any other personal information, including lunch account numbers, with anyone.
11. Students are asked not to sell anything at school.
12. Students are not permitted on the campus of Davis Drive Elementary School or the greenway adjacent to the school during the school day. Students must only be in approved and supervised areas of the DDMS campus at all times during the instructional day.
13. Students are not permitted to be on the campus (Davis Drive Middle and Davis Drive Elementary shared campus) after school hours unless participating in an approved school-sponsored activity supervised by school staff.

Disciplinary action will be taken for the following:

1. Misconduct on the bus, school property, or related school functions and field trips.
2. Tardiness to school or to class.
3. Missing class (skipping) or leaving class without permission.
4. Communicating a threat and/or bullying (including cyber bullying).
5. Disruptive behavior.
6. Use of profanity or verbal abuse.

7. Theft or possession of stolen property.
8. Damage to property and/or vandalism.
9. Possession or use of a weapon, tobacco products, alcohol, or any illegal substance.
10. Fighting/physical aggression.
11. Failure to comply with directions of any school employee (teachers, administrators, substitute teachers, or any other school staff member).
12. Plagiarism (to include giving or receiving aid on an assignment that is not authorized by the teacher).
13. Bringing, acquiring, displaying, or drawing inappropriate or obscene materials.
14. Use of prohibited electronic devices during the school day (text messages, cell phones, games, and etc.).

The following will require suspension and may lead to long-term suspension and possible court proceedings:

1. Sexual harassment.
2. Pulling a fire alarm (initiating a false alarm).
3. Bringing a weapon or explosive items (including chemicals) to school.
4. Assault on a student.
5. Assault on a school employee or other adult.
6. Assault involving a weapon or using an object as a weapon in a threatening or destructive manner.
7. Bringing an explosive device, stink bombs, or cherry bombs to school.
8. Bringing, selling, consuming, and/or distributing alcohol or drugs to school. Passing any substance which creates euphoria on any school campus or at a school-sponsored event.
9. Arson or bringing matches, a lighter, or any device that produces fire to school.
10. Fighting.

All students are responsible for complying with and are expected to be familiar with the WCPSS Code of Student Conduct and school board policies governing student behavior and conduct. All Code of Conduct policies are contained in the WCPSS Student/Parent Handbook, which is distributed to all students and parents at the beginning of each school year or upon enrollment in the WCPSS. If there is a conflict between the rules expressed in this handbook/agenda/planner and the Code of Student Conduct policies, the WCPSS Code of Student Conduct policies shall take precedence.

Wake County Public School System Character Traits and Definitions

Responsibility: Being dependable in carrying out obligations and duties. Showing reliability and consistency in words and conduct. Being accountable for your own actions. Being committed to active involvement in your community.

Respect: Showing high regard for authority, for other people, for self, for property, and for country. Understanding that all people have value as human beings.

Courage: Having the determination to do the right thing even when others don't; the strength to follow your conscience rather than the crowd. Attempting difficult things that are worthwhile.

Kindness: Being considerate, courteous, helpful, and understanding of others. Showing care, compassion, friendship, and generosity. Treating others as you would like to be treated.

Self-Discipline: Demonstrating hard work and commitment to purpose. Regulating yourself for improvement and refraining from inappropriate behaviors. Being in proper control of your words, actions, impulses and desires. Choosing abstinence from premarital sex, drugs, alcohol, tobacco, and other harmful substances and behaviors. Doing your best in all situations.

Integrity: Having the inner strength to be truthful, trustworthy, and honest in all things. Acting justly and honorably.

Perseverance: Being persistent in pursuit of worthy objectives in spite of difficulties, opposition, or discouragement. Exhibiting patience and having the fortitude to try again when confronted with delays, mistakes, or failures.

Good Judgment: Choosing worthy goals and setting proper priorities. Thinking through the consequences of your actions. Basing decisions on practical wisdom and good sense.

Homework Policy

- ◆ Homework assignments will be specific and well explained by the teacher.
- ◆ Homework assignments will be varied to help students with a diverse range of needs and skills.
- ◆ Homework should take no more than 30 minutes per subject and should take no more than 90 minutes total per night.
- ◆ When assigned, homework is required to be completed and will represent no more than 15% of the student's grade.
- ◆ All students are required to record daily assignments in an agenda

Grading Scale

A	93-100	<i>Superior</i>
B	85-92	<i>Above Average</i>
C	77-84	<i>Average</i>
D	70-76	<i>Below Average</i>
F	69 or below	<i>Failure</i>

Honor Rolls

Honor rolls will be published at the end of each 9-week grading period.

“A” Honor Roll—A Grades are “A” “A-B” Honor Roll—No grade lower than a “B”

The “A” and “A-B” Honor Roll will be compiled from the computer printout of students' grades.

Computer Violations (Acceptable Use Policy)

Internet users are expected to abide by the generally accepted rules of network etiquette. The following are not permitted and will result in loss of computer privileges:

- *Sending, displaying, or printing offensive messages or pictures
- *Using obscene language
- *Harassing, insulting, or attacking others
- *Damaging computers, computer systems, software, or computer networks
- *Violating copyright laws
- *Using another's ID/password
- *Illegal use of data in folders or work files
- *Intentionally wasting limited resources. This includes distributing mass e-mail messages, creating and participating in unauthorized newsgroups, and storing files on file servers without proper authorization.
- *Employing the network for commercial purposes

Bus Rules—Student Expectations

1. Enter the bus in an orderly and quiet manner.
2. Sit in assigned seats without being reminded.
3. Remain seated and facing front at all times. Sit with feet on the floor and book bag in lap.
4. Keep all objects (hands, arms, head, etc.) in bus at all times.
5. Follow rules and regulations of driver, school, and county.
6. Food and drink are not allowed on the bus at any time.
7. Be respectful to the driver and other students.
8. Do not run to or from the bus.
9. Go to the parking lot to get on the bus. If the bus is not in the parking lot, come back to the curb. Wait for the bus to pick up on the curb.
10. Only cross the bus driveway in the yellow crosswalk. Do not cross between buses.
11. Students must ride only on their assigned bus/route. Prior written administrative approval is required for any bus route change.

School-Wide Tardy Policy

Philosophy-Academic success is directly correlated to attendance. Teachers, administrators, students and parents must work together to make sure students are present and on time to each class of the day. There must be consequences for tardiness, but there must also be a strong effort by each person in our school's community to help students get to class on time.

Each person has a role:

Teachers and other staff members-will monitor student behavior in the hallways during transitions, before and after school. Teachers will keep the traffic moving and be a positive adult presence. Teachers will make parent contacts when tardiness becomes a problem (*after 3rd occurrence*).

Administrators-will support teachers and other staff members by being a presence in the halls during transitions and by assigning consequences when a student has violated the school's tardy policy.

School Resource Officer-will patrol the campus regularly, helping students get to class on time and helping any student out of class during a class period back to his/her classroom.

Students-will arrive to each and every class on time.

Parents-will support their children in arriving to school on time. Parents will communicate with school staff and support the discipline process.

Tardy Policy Consequences

1st and 2nd tardy: Teacher Warning

3rd tardy: Student is assigned lunch detention and teacher notifies parent

4th tardy and beyond: Student is referred to Administration

*Occurrences listed above are the number of occurrences per teacher/class each 9-week grading period (not cumulative).

Athletics

Seventh and eighth grade students who meet academic requirements and who have completed the WCPSS Athletic Participation Form (which includes a physical examination) may try out for various athletic teams at Davis Drive Middle. Sixth grade students are not eligible to be members of any athletic team under state law. However, there may be opportunities for sixth grade students to support the athletic program by serving as a team manager. Interested students and/or parents should contact the school's athletic director or the individual coach for more information. Information about tryouts, athletic programs, coaches, and teams at Davis Drive Middle School, including game schedules, can be found at the following website:

<http://davisdrivems.wcpss.net/athletics.html>

Clubs and After-School Activities

Information about extra-curricular clubs, special events, activities, and curricular help sessions offered at Davis Drive Middle can be found at the following website:

<http://davisdrivems.wcpss.net/afterschoolactivities.html>

School-Wide Master Calendar

Complete calendar information about programs, activities, and events for Davis Drive Middle can be found at the following website:

<http://davisdrivems.wcpss.net/calendar.html>

Faculty and Staff Contact Information

Contact information, including phone numbers, email addresses, and websites for all faculty and staff members at Davis Drive Middle can be found on our school website:

<http://davisdrivems.wcpss.net>

WCPSS Student/Parent Handbook

The WCPSS Student/Parent Handbook is also available on-line in both English and Spanish at:

<http://www.wcpss.net/parent-handbooks/>

Davis Drive Middle School 2008-2009 Bell Schedule			
8th Grade	7th Grade	6th Grade	Electives
1 PE/ELEC (50 min.) 8:15-9:05	1 T-1 (64 min.) 8:15-9:19	1 T-1 (64 min.) 8:15-9:19	1 8th-PE/ELEC (50 min.) 8:15-9:05
2 PE/ELEC (48 min.) 9:10-9:58	2 T-2 (62 min.) 9:23-10:25	2 T-2 (62 min.) 9:23-10:25	2 8th-PE/ELEC (48 min.) 9:10-9:58
3 T-1 (63 min.) 10:03-11:06	3 T-3 10:29-11:30 (61)	3 PE/ELEC (48 min.) 10:30-11:18	Planning (32 min.)
4 T-2 (62 min.) 11:10-12:12	Lunch/SSR (40 min.) 11:30-12:10 Rolling Lunch (20 min.) and SSR Time	4 PE/ELEC (48 min.) 11:23-12:11	3 6th-PE/ELEC (48 min.) 10:30-11:18
Lunch/SSR (40 min.) 12:12-12:52 Rolling Lunch (20 min.) and SSR Time	4 T-4 (64 min.) 12:10-1:14	5 T-3 Class 12:16-1:18 (62)	4 6th-PE/ELEC (48 min.) 11:23-12:11
5 T-3 (62 min.) 12:52-1:54	5 PE/ELEC (48 min.) 1:19-2:07	Lunch/SSR (40 min.) 1:18-1:58 Rolling Lunch (20 min.) and SSR Time	Planning/Lunch (68 min.)
6 T-4 (62 min.) 1:58-3:00	6 PE/ELEC (48 min.) 2:12-3:00	6 T-4 (62 min.) 1:58-3:00	5 7th-PE/ELEC (48 min.) 1:19-2:07
			6 7th-PE/ELEC (48 min.) 2:12-3:00
T=Team Class (MA, SC, SS, or LA)			
Rolling Lunch=staggered entry/exit of cafeteria within the given window of time			
SSR=Silent Sustained Reading			

Davis Drive Middle School 2008-2009 PAC/PAW Bell Schedule			
8th Grade	7th Grade	6th Grade	Electives
PAC DAY			
1 PE/ELEC (50 min.) 8:15-9:05	1 T-1 (52 min.) 8:15-9:07	1 T-1 (52 min.) 8:15-9:07	1 8th-PE/ELEC (52 min.) 8:15-9:07
2 PE/ELEC (48 min.) 9:10-9:58	2 T-2 (48) 9:12-10:00	2 T-2 (48) 9:12-10:00	2 8th-PE/ELEC (48 min.) 9:12-10:00
3 PAC (55 min.) 10:03-10:58	3 PAC (50 min.) 10:05-10:55	3 PAC (55 min.) 10:05-11:00	3 Planning (65 min.) (PAC)
4 T-1 (47 min.) 11:03-11:50	Lunch/SSR (40 min.) 10:55-11:35 Rolling Lunch (20 min.) and SSR Time	4 6th-PE/ELEC (46 min.) 11:05-11:51	4 6th-PE/ELEC (48 min.) 11:05-11:53
Lunch/SSR (40 min.) 11:50-12:30 Rolling Lunch (20 min.) and SSR Time	4 T-3 (47 min.) 11:35-12:22	5 6th-PE/ELEC (46 min.) 11:56-12:42	5 6th-PE/ELEC (47 min.) 11:58-12:46
5 T-2 (48 min.) 12:30-1:18	5 T-4 (47 min.) 12:27-1:14	Lunch/SSR (40 min.) 12:42-1:22 Rolling Lunch (20 min.) and SSR Time	Planning/Lunch (33 min.)
6 T-3 (47 min.) 1:22-2:09	6 PE/ELEC (48 min.) 1:19-2:07	6 T-3 (47 min.) 1:22-2:09	6 7th-PE/ELEC (48 min.) 1:19-2:07
7 T-4 (47 min.) 2:13-3:00	7 PE/ELEC (48 min.) 2:12-3:00	7 T-4 (47 min.) 2:13-3:00	7 7th-PE/ELEC (48 min.) 2:12-3:00
T=Team Class (MA, SC, SS, or LA)			
Rolling Lunch=staggered entry/exit of cafeteria within the given window of time			
SSR=Silent Sustained Reading			

Davis Drive Middle School Absolutes

Pride in our school

Respect for others

Organized and on time

Working hard

Learning first